

# Director of Advancement

Melbourne Grammar School is one of Australia's most highly regarded schools. With 1,800 students from Prep to Year 12, its vision is to create an innovative, multi-faceted, dynamic and technology-rich learning environment. This Executive position reports directly to the Headmaster, Roy Kelley, who is committed to taking the School to new levels of excellence.

The **Director of Advancement/Lodge** is responsible for the strategic and operational organisation of the Lodge, directing and co-ordinating its activities. Home to the Grammar community, the Lodge encompasses Reception, Admissions, Archives, Parents Association, Alumni, Fundraising, Development Office, Desktop Publishing and Communications, supporting all areas of the School.

You will advise on key stakeholder relationships and oversee support services to the Grammar community, working with the Headmaster and Heads of all three MGS Schools. Your aim is to ensure there is a seamless sharing of tasks, ideas and resources between the three major operations of the Lodge: Marketing & Communications, Development and Admissions.

**If you are a leader with proven management ability, and skilled in Marketing and Communications, please send your application or call Philip Mayers in confidence.**



MELBOURNE  
GRAMMAR SCHOOL  
AN ANGLICAN SCHOOL

**Strategic & operational leadership**

**Marketing & communications focus**

**Newly created role**



P 61 3 9629 6999  
E [cv@dakinmayers.com.au](mailto:cv@dakinmayers.com.au)